



# CHANNEL TIME AGREEMENT

**\*\*Be sure to save your form before entering information\*\***

**A) NAME** \_\_\_\_\_ **BIRTHDATE** \_\_\_\_\_  
(This must be an individual) (mm/dd/yyyy)

STREET ADDRESS \_\_\_\_\_ APT./SUITE # \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

HOME PHONE \_\_\_\_\_ WORK PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_ WEBSITE \_\_\_\_\_

**B) I AM AUTHORIZED TO REPRESENT THE FOLLOWING CHICAGO-BASED NONPROFIT ORGANIZATION:**

Name of Organization \_\_\_\_\_ Telephone \_\_\_\_\_

Street Address \_\_\_\_\_ Chicago, IL Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Website \_\_\_\_\_

Federal 501 (c)3 \_\_\_ State Charter \_\_\_ **(Need proof of NPO status & letter from senior management authorizing you to submit)**

**C) I authorize the release of the following information to assist viewers and others to obtain information about programs.**

(Please check all that apply) \_\_\_ Home/Cell Telephone \_\_\_ Address \_\_\_ E-mail \_\_\_ Office Telephone

**D) I subscribe to the following cable company:** \_\_\_ AT&T \_\_\_ Comcast \_\_\_ RCN \_\_\_ WOW (Wide Open West)

**I, the undersigned, hereby warrant and represent to CAN TV that regarding any and all program matter submitted by me, to CAN TV for cablecast:**

(1) The transmission of the program matter will not: (a) violate any applicable, local, state or federal law, regulation or other requirement; (b) constitute libel, slander or invasion of the privacy of any person; (c) infringe any copyright, or the rights of any holder of any trademark, service mark or trade name; or (d) use CAN TV channels for private or commercial purposes; (e) be inconsistent with policies of CAN TV, as set forth in CAN TV's [Policies & Procedures Manual](#); a copy of which I have received.

(2) I accept full responsibility for the total content of the program matter submitted for cablecast. I recognize that any review or examination by CAN TV of the program matter submitted by me shall not constitute an approval by CAN TV of such material nor a waiver of any of its rights set forth in this agreement.

(3) I acknowledge that as soon as I learn of a claim or legal action against me or CAN TV regarding such cablecast, I must immediately notify CAN TV of this claim or action and defend all claims or actions to which paragraph #11 of this Agreement applies. Further, I agree to conduct this defense at my own expense and direct my attorney to cooperate with CAN TV. CAN TV shall have the right to participate in this defense and to retain its own attorneys at my expense.

(4) I understand that I must obtain and, upon request, furnish CAN TV with copies of all releases, licenses, parental consent for minors and permissions, if any, which are required in connection with the rights of any holder of copyright or performing talent rights in the programs which I am submitting, and I will be responsible for any licenses and fees owing to any third parties as a result of such programming.

**(Continued on reverse side)**

(5) I understand that CAN TV or any cable television system involved in the origination or carriage of CAN TV programming shall have no liability of any kind if there is a failure to carry all or any part of my programs at the specified time.  
(6) I will notify CAN TV in advance if I am submitting any program matter for cablecast which requires special scheduling or the possibility of exclusion from the schedule such as violence, profanity, nudity, depiction of sexual acts or other adult content.

(7) I acknowledge that I have read thoroughly and understand the contents of CAN TV's [Policies & Procedures Manual](#), particularly that pertaining to programming. I hereby agree to be bound by the terms set forth in this document.

(8) I am submitting program matter as the party having the full rights to enter into this agreement.

(9) I understand that CAN TV maintains a policy of openness and therefore will disclose the names of users and submitters. CAN TV will not reveal confidential information such as addresses and phone numbers without authorization of the user. Upon express written request of a user, CAN TV will make a reasonable effort to the extent allowed by law, not to reveal his/her name. However, CAN TV is not liable for any unauthorized release of user's names, addresses or phone numbers.

(10) No modification, amendment, extension or waiver of this agreement will be binding upon me or CAN TV unless in writing and signed by me and CAN TV.

(11) I hereby agree to indemnify, protect and hold harmless CAN TV, its officers, directors, employees and agents, and the cable operator upon whose system the program matter is carried, from and against any and all claims, demands, actions, damages, costs, expenses or other liabilities, including but not limited to attorney's fees, for the following: a breach of any of the provisions contained herein; libel, slander, invasion of privacy or infringement of copyright; failure to comply with any applicable law, regulation or other requirement of local, state or federal authorities; unauthorized use of trademark, trade name or service mark; breach of contractual or other obligations owing by me to third parties; and any other injury or damage in law or equity arising or alleged to have risen as the result of the cablecast of such program matter.

(12) I understand that, after acceptance by CAN TV, this document is non-transferable.

(13) I understand that false or misleading information furnished by me constitutes grounds for forfeiture of the right to use CAN TV equipment, facilities and services.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_  
(mm/dd/yyyy)

**CONSENT OF RESPONSIBLE ADULT FOR MINOR**

I am the responsible adult registering the following minor (13-17 years old) for certification, services and facility use at CAN TV:

Name \_\_\_\_\_

Home Telephone \_\_\_\_\_ Birthdate \_\_\_\_\_  
(mm/dd/yyyy)

Signature of Minor \_\_\_\_\_

I understand that I must take the same training the minor is enrolled in or already have successfully completed the same training certification process. I assume supervisory, legal and financial responsibility for the minor, must be present during all phase of participation, must have secured all releases and permissions and must co-sign all applications and agreements.

I represent that I am the responsible adult for the user who is less than 18 years of age. I have read this agreement and consent to be bound for the terms and conditions on behalf of the user signed above.

Signature of Responsible Adult \_\_\_\_\_ Date \_\_\_\_\_  
(mm/dd/yyyy)

CAN TV Staff Signature \_\_\_\_\_ Date \_\_\_\_\_